

Meeting of the
U of C Students Chapter of the
Optical Society of America

Thursday, February 19th, 2009

Minutes

Attendance: Chris Healey, Andrew MacRae, Geoff Campbell, Chris Healey, Connor Kupchak, Itzel Lucio.

1) Welcome

March 2009 invited speaker
Conference organization

2) Approval of Agenda

3) Official Business:

- We will start our Thursday meetings at 12:45 instead of 1:00pm.
- We will have Alberto Marino (OSA member) as an invited speaker, he will be in Calgary from March 12th to March 15th This invited speaker expenses will be paid in the following way: 1) OSA will pay for his travel and accommodation, 2) Barry will pay for dinner and the wine and cheese of his talk and 3) Alex will pay any other expenses (deficit).
- Andrew will be in charge of filling the forms for OSA to bring the invited speaker.
- Regarding the conference, Andrew and Connor propose the following schedule:

	Thursday	Friday	Saturday
		Session IV	
	Session I	Coffee Break	
1:00	Coffee Break	Session V	
	Session II	Coffee Break	OUTING
3:00	Coffee Break	Session VI	
	Session III	Coffee Break	
		Lab Tour	
4:30	Casual	Social (booze)	

- This schedule has been done assuming an attendance of 40 people.

4) Tasks for next meeting:

Chris will be in charge of figuring availability of rooms

Connor will be in charge of designing the email to invite people

Chris Geoff and Itzel will be in charge of finding the emails of the people that is going to be invited

Andrew will find out if there is some space available to have a webpage dedicated to the conference.

5) Financial report

Nothing was reported on this meeting

6) Meeting adjourned

(30 mins)